

## General course information

Fast Trak™ Education is one means by which Cytiva provides application training in the various aspects of bioprocessing.

The courses are designed to provide a learning experience for process development and manufacturing staff.

There are hands-on training courses on column packing, basic chromatography, optimization and scale-up for both pilot and production scales. Courses on validation issues and chromatography theory are also given. The courses are run at our regional Fast Trak centers or customized at your premises.

### Cancellation policy

In case you need to cancel your registration, the following charges will apply:

- 30 to 21 days prior to course: 50% of course fee
- 20 to 8 days prior to course: 80% of course fee
- 7 days or less prior to course: 100% of course fee

If you are unable to attend after registered, you may send a colleague in your place or attend another course.

Cytiva reserves the right to modify course location, course material, substitute speakers, or to cancel the course. If the course is cancelled, registrants will be notified as soon as possible and will receive a full refund of paid fees. Cytiva will not be responsible for airfare penalties or other costs incurred due to a course cancellation.

### Course certificate

Upon completion of the course, each participant receives a course certificate in which course name and course date is stated.

### Course evaluation

At the end of each course, you will be asked to fill in a course evaluation form. We value your opinion of the course, the speakers, the material, and presentations and use this feedback to continuously improve the courses and their contents.

## **Travel and hotel costs**

Travel and hotel costs are not included in the course price.

## **Language**

Standard courses are held in English at Fast Trak Centers in USA, Sweden, Turkey, India, Singapore and Korea, unless otherwise specified. In China, most courses are in Chinese with occasional courses in English. The courses in Germany are held in German and courses in Japan are held in Japanese. Customized courses can be presented in other languages. Please contact the Fast Trak center for more information.

## **Lunches**

All lunches during course days are included in the course prices.

## **Material in binders**

Each course participant will receive the lectures and other relevant material in a binder.

## **Requirements for safety level S1 (L1) laboratories**

Every course participant who enters our laboratories for the practical sessions must comply with certain safety requirements. Please notice that open-toe shoes are not allowed in the lab. Obligatory protective clothing and safety devices will be provided.

**[cytiva.com/fasttraktraining](https://cytiva.com/fasttraktraining)**

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